

Job Title: Community Researcher

Grade: 5

Department: College of Social Sciences, Arts and Humanities

Hours/Contract: 10 hours per week

Role Purpose

This post will support the successful delivery of an innovative research and engagement project, *Raising Community Voices* as part of the Enhancing place-based Public Engagement (EPPE) funding programme from UKRI. This is the first time UoL has been successful in receiving this prestigious funding and being awarded it will support the visibility and reputation of the institution. There is a growing opportunity to bid for high quality engagement with research funding via many sources, particularly the large research funders and this project will enable the development of processes and platforms with community partners to strengthen our ability in receiving such funding in future.

This role will be the admin point of contact with all partners and community researchers, and will oversee the project timeline and deliverables to ensure we remain on track to produce the final report to the funder.

Resources Managed

This role will fulfill the data generation, interpretation and application acquired via the awarded UKRI funding to deliver the project.

Main Duties and Responsibilities	% Time
<ul style="list-style-type: none"> Contributing to discussions, ideas and strategies about taking the project forward 	20%
<ul style="list-style-type: none"> Leading on organisation of engagement activities/outputs Recruitment of Leicester community members as project participants Obtaining informed consent from participants & facilitating UoL-ethically approved consent form postal transportation Facilitating interviews/focus groups with Leicester community members Admin point of contact for collation of feedback to improve the project 	40%
<ul style="list-style-type: none"> Creation of written and video-recorded reflections after each interview/focus group 	20%
<ul style="list-style-type: none"> Weekly attendance at (socially distanced) group meetings with project officer, and bi-monthly meetings with all project partners Contributing to drafting of outputs 	20%
Internal and External Relationships	



The Community Researchers will liaise with:

- PI for project
- Co-I for project
- RED staff and other staff as required for ensuring project is delivered to high standard and within university policies
- Leicester Citizens Local Organiser
- Biomedical Research Centre PPI Lead
- Community members recruited as part of the project

Planning and Organising

The role requires planning and organising of:

- Community conversations
- Discourse with all project partners
- Contribute to project outputs e.g. data gathered, posters, other project related documents and assets

Qualifications, Knowledge and Experience

Essential

- Experience in self-driven work
- Experience in engaging stakeholders
- Experience of being active within community settings for engagement

Desirable

- Knowledge of community organising
- Experience of line management

Skills, Abilities and Competencies

Essential

- Effective communication and engagement skills
- Effective team player with multi-partner collaborations
- Writing reports and creating informational posters
- Organising and project management skills

Desirable

- Community organising skills

****Criteria to be used in shortlisting candidates for interview***



VITAL

The University encourages all staff to live our [VITAL values](#) which are:

Valuing People, Innovators, Together, Accountable, Leaders.

Equality and Diversity

We believe that equality, diversity and inclusion is integral to a successful modern workplace. By developing and implementing policies and systems that challenge stereotypes across all aspects of our work, we have a culture that recognises and values the diverse contributions of our staff which benefits everyone. Our strong values of inclusivity and equality support our efforts to attract a diverse range of high quality staff and students, and identify our University as a progressive and innovative workplace that mainstreams equality, diversity and inclusion.

