**X Zample**

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Community Organising Management Budgeting Social Work Training Facilitation

**Employment History**

* What professional roles and volunteer roles have you had that demonstrate you have relevant experience to the role?
* Are you linked in any way to relevant organisations to the role/institution?

**Education and Training**

* What formal and informal opportunities have you taken to develop your learning and experience relevant to the role?

**Administrative Skills**

* What key, transferable skills do you have and can you give an example of how you have demonstrated this skill?
* For example, can you keep records, manage projects, actively listen, capture information through conversations, provide signposting, organise your time effectively, confidently communicate and engage people in dialogue?

**Community Engagement Experience**

* In what ways have you been part of community engagement activity? Can you provide examples of how you have contributed to this and taken a leading role? Focus on examples that are most relevant to the role.